

## Kære nye kollega - hjertelig velkommen!

**Tillykke med din nye stilling.** Vi er glade for at byde dig velkommen på DTU og invitere dig til at deltage i DTU Culture Day, der er en introduktionsdag for alle nye medarbejdere. Her vil du høre mere om, hvordan det er at arbejde på DTU, og hvordan du kan bidrage til vores fælles arbejdskultur. DTU Culture Day er en god mulighed for at møde og netværke med nye kolleger fra forskellige afdelinger på DTU. DTU Culture Day afholdes over en halv dag, og deltagelse er obligatorisk.

For nye medarbejdere i forskningsrelaterede stillinger afholdes også en obligatorisk introduktion til god videnskabelig praksis i forlængelse af introduktionsprogrammet. Se beskrivelse nederst i dokumentet.

**Tilmelding:** Vi opfordrer dig til at deltage i DTU Culture Day hurtigst muligt efter din ansættelse. Du kan tilmelde dig kurserne via vores intranet, når du har fået et DTU login. [Link](#) til tilmelding.

Vi glæder os til at møde dig.

Venlig hilsen  
Koncern HR

## Indhold

- DTU's mission, strategi og historie.
- DTU's hovedområder: Forskning, innovation, uddannelse og forskningsbaseret rådgivning.
- Medarbejder på DTU: Lær mere om organisationen, arbejdskultur, værdier og traditioner.
- Det danske skattesystem (især relevant for internationale medarbejdere) - valgfri.
- Informationsøgning (især relevant for videnskabelige medarbejdere) - valgfri.
- Guidet tour rundt på DTU Lyngby campus - valgfri.



## Dear new colleague, warm welcome Congratulations on your new position

**We are pleased to welcome you to DTU** and invite you to participate in DTU Culture Day, which is an introduction day for all new employees. Here you will learn more about what it is like to work at DTU, and how you can contribute to our common work culture. DTU Culture Day is a good opportunity to meet and network with new colleagues from different departments at DTU.

DTU Culture Day spans over half a day, and participation is mandatory.

For new employees in research-related positions, a mandatory introduction to good scientific practice is held after the introduction program. See description at the bottom of the document.

**Registration:** We encourage you to participate in DTU Culture Day as soon as possible after your start of employment. You can register for the courses via our intranet when you have received a DTU login. [Link](#) to registration.

## Introduction to Responsible Conduct of Research and Research Data Management for New Employees

The “Introduction to responsible conduct of research and research data management for new employees” is a mandatory course for all new employees at DTU working in relation to research.

The course will introduce DTU’s code of conduct for research integrity and expectations to research data handling. The course provides new employees with important information about responsible conduct of research and data management and is also a good opportunity to discuss scientific dilemmas with fellow co-workers from DTU’s various research fields.

Please register for the course when you have received your DTU login. You can find our courses for employees [here](#).

We are looking forward to meeting you!

Best regards,  
Corporate HR

## Agenda

- DTU’s mission, strategy and history.
- DTU’s ‘four pillars’: Research, innovation, education and scientific advice.
- Working at DTU: Learn more about the organization, work culture, values and traditions.
- The Danish tax system (esp. relevant for international employees) - optional.
- Information retrieval (especially relevant for scientific staff) - optional.
- Guided tour around the DTU Lyngby campus - optional.

## Content

The course is based on presentations, group discussions, and practical exercises that will touch on the following topics:

- Content
- Research planning and conduct
- Publications and communication
- Authorship
- Collaborative research and IPR
- Conflicts of interest
- How breaches of responsible conduct of research are handled
- Research data management and the FAIR principles