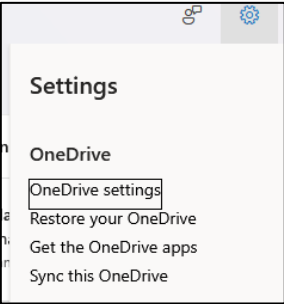
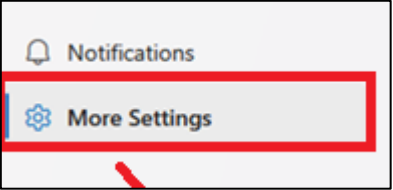



Guide name	Language setting for shared OneDrive files and folders
-------------------	---

This guide shows you how to change settings in OneDrive so that recipients who do not have English as their main language can see the shared material and menus in a different language. In this case, English is chosen as it is the most common second language.

Step	Description	Navigation
Open OneDrive using the link and go to Settings	<p>Go to the page: https://onedrive.live.com/login and login with your DTU credentials.</p>	<p>Click on the gear icon and select "OneDrive Settings".</p>  <p>The screenshot shows a settings menu with the following items: OneDrive, OneDrive settings (highlighted with a red box), Restore your OneDrive, Get the OneDrive apps, and Sync this OneDrive.</p>
Change language settings	<p>Du skal ind i indstillinger for at ændre sprog.</p>	<p>Go to "More Settings" in the menu to the left</p>  <p>The screenshot shows a menu with "Notifications" and "More Settings" (highlighted with a red box).</p> <p>then "Language settings"</p>  <p>The screenshot shows a "Region and Language" section with "Regional settings" and "Language settings" (highlighted with a red box).</p> <p>Choose "Advanced setting"</p> <p>In the new window, tick "English"(or any other language) and click "Save"</p>