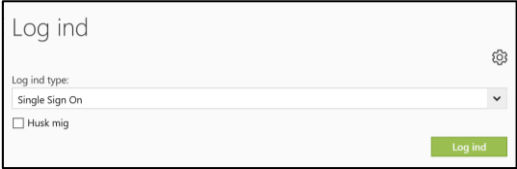
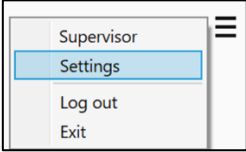
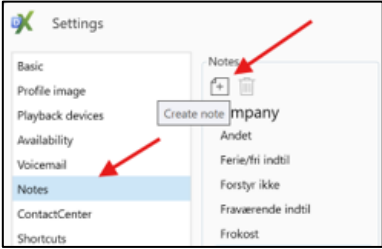
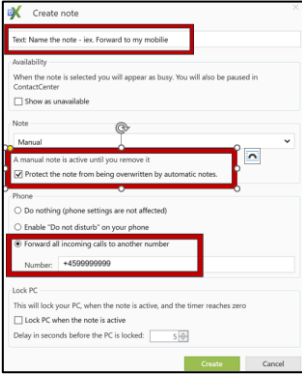
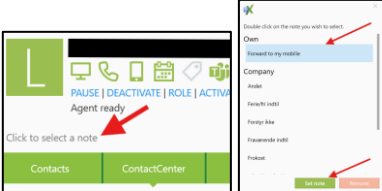


Guide name **Create a note and forward calls in the Miralix Desktop app.**

To forward your phone, you first need to create a note.

| Step | Description | Navigation |
|---|---|--|
| <p>Open the Miralix Desktop app and log on</p> | <p>Go to the Start menu and open the app.</p> <p>Log in using 'Single Sign-On' from the dropdown menu.</p> |  |
| <p>Go to Settings</p> | <p>To access Settings, click the three horizontal bars located in the upper right corner.</p> |  |
| <p>Create Note</p> | <p>In the menu on the left, select 'Notes' and then 'Create a note'.</p> |  |
| <p>Complete the required fields</p> | <p>Fill in the fields in the window that opens.</p> <p>Enter a name for the note.</p> <p>Check the box 'Protect the note from being overwritten by automatic notes' to prevent the note from being overwritten.</p> <p>Enter the phone number to which the call should be forwarded.</p> <p>Click 'Create'.</p> <p>Back in the Settings menu, simply click 'Save'.</p> |  |
| <p>Activate note</p> | <p>Click "Click to select a note".</p> <p>Choose your note and "Set note"</p> |  |