



Notat

Til Institutstudienævnsforpersoner– skal videresende til alle undervisere

Vedr. Significant changes in DTU's study rules 2025/2026

Fra Ulrik Bak Nielsen, Office for Study Programmes and Student Affairs

Significant changes in DTU's study rules for the academic year 2025/2026

Significant changes in DTU's study rules for the academic year 2025/2026 can be seen below. Changes are highlighted in red in case only parts of the sections are changed. In each box, there is a link to the specific rules on Student.dtu.dk.

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Only a few changes have been made to the study rules for 2025/2026. At the end of the memo, there is a notice about upcoming changes to DTU's exam rules for 2026/2027 and new guidelines for the use of generative AI in project reports and final projects.

DTU's rules applying to all programmes are available on student.dtu.dk under 'Studieregler'. The curricula can be found at <https://student.dtu.dk/stud-ieordninger>, where a link to DTU's study rules is also available.

If lecturers or study secretaries, have questions about DTU's study rules, an email can be sent to the email: studieregler@dtu.dk.

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1. Use of calculators in written exams with no aids permitted

The current wording in the exam rules regarding the use of a “non-programmable calculator” in written exams without permitted aids is outdated. The Office for Education and Students (AUS) has decided that it is no longer feasible to specify which types of calculators are allowed. The decision-making authority now lies with the course coordinator. Calculators may only be allowed in such exams if specified in the course description and reported during exam registration. If calculators are permitted, the allowed models must be listed.

This change is effective from the winter exam period 2025/2026. AUS will send out a separate notice to allow for adjustments to course descriptions.

Use of aids and materials at written exams

Aids and materials permitted at exams are specified in the course description. There are four options:

1. No aids and materials permitted (except standard dictionaries)* ~~and non-programmable calculators~~
2. Written materials permitted, i.e. books, notes, old take-home assignments, etc. but not technical aids, for instance, a laptop.
3. All aids and materials permitted - without internet access, meaning that in addition to written aids, it is also permitted to bring a laptop, tablet, and similar devices. The use of generative AI is not allowed.
4. All aids and materials permitted - with internet access. The use of generative AI is allowed.

*Starting from the exam term V25-26, the use of calculators in written exams without aid will only be allowed in specific exams. This will be explicitly stated in the course description.

<https://student.dtu.dk/en/rules/exam/use-of-aids-and-materials-at-written-exams>

The change also appears in the programme specifications.



2. Permission for written online exams outside DTU's campuses

DTU has decided to include in the study rules that students enrolled in a digital programme may apply to take online written exams at locations other than DTU – both within Denmark and abroad. AUS has also established a process to ensure that students already enrolled in DTU's digital programmes, as well as relevant instructors, receive separate information and guidance about this new initiative.

Exam forms

Exams conducted outside DTU's campuses

Exams may be conducted outside DTU's campuses, e.g., abroad, if the student is enrolled in one of DTU's digital study programmes or is unable to participate in the university's examinations at DTU's campuses. DTU approves the exam place and persons to organize the practical aspects of conducting the examination abroad.

<https://student.dtu.dk/en/rules/exam/exam-forms#Exams>

3. New rules for transferring to the MSc. Programme in 2025/2026

In the academic year 2024/2025, AUS notified students of a change in the rules regarding the transitional semester to a MSc. programme, effective from the academic year 2025/2026. The requirement is being adjusted so that, where it was previously allowed for students who were missing up to 55 ECTS credits from their BEng or BSc programme at DTU to apply to take master's level courses, the new requirement will be reduced to a maximum of 25 ECTS credits. Further background for the decision is described in the memorandum on DTU's significant changes to the study regulations for the academic year 2024/2025.

Transferring to an MSc programme (transitional semester)

From the academic year 2025/2026 students lacking 25 ~~55~~ ECTS credits or less in their BEng/BSc programme at DTU can apply to take MSc courses worth a total of up to 30 ECTS credits, provided that they wish to apply for admission to an MSc programme at DTU and meet the admission requirements and academic prerequisites for admission into the MSc programme in question. The student cannot be granted an exemption to take more than a total of 30 ECTS credits, regardless of how many semesters the student follows the transitional procedure.

<https://student.dtu.dk/en/rules/transferring-to-msc-programme>

4. Change in the authority for granting exemption to begin the bachelor project for BEng. students

Previously, the authority to grant exemptions for starting the Bachelor of Engineering project before all prerequisites were met lay with the Exemption Committee for the Bachelor of Engineering Programme – DMDU. Members of both DMDU and DUU have expressed a desire to transfer this decision-making authority to the Heads of Studies. The Heads of Studies held this authority prior to the academic year 2023/2024, and this practice is now being reinstated. Therefore, adjustments have been made in the study rules regarding exemptions handled by DMDU, as well as in the individual curricula for all specialisations within the Bachelor of Engineering programme. Heads of Studies for the Bachelor of Engineering programme will receive a procedure description from AUS for this task, along with a template for decision letters.

Exemption from DTU's rules

Starting the final project for BEng students before meeting the requirements

If you wish to begin your Bachelor of Engineering project before meeting the necessary prerequisites, you can find information about the requirements described in your curriculum. You can find your curriculum at student.dtu.dk under "Curricula".

Your study programme, which you can find at student.dtu.dk under "Programme specifications", outlines the requirements for starting your diploma engineering project. Please note the information is only available in Danish.

Documents to upload with your exemption application

When applying for an exemption to start your final project for BEng students before meeting the prerequisites, you must upload an academically substantiated statement from your DTU main supervisor for your final project for BEng students and a statement from your head of study. Both statements should explain whether it is academically justifiable for you to start the final project for BEng students before meeting the prerequisites.

Your main supervisor must explain why starting the project before fulfilling the prerequisites is not an issue for the project itself. Your supervisor must also explain why postponing the project until you have fulfilled the prerequisites is impossible.

If you have not found a supervisor yet, you must mention this in your exemption application so that the Board of Exemptions knows why you have not included a statement from your supervisor.

Your head of study must explain why starting the project before fulfilling the

~~prerequisites is not an issue for the project itself and why it is not possible to postpone the project until after you have fulfilled the prerequisites.~~

~~Your head of study must also consider and assess your overall options for completing your programme.~~

Note!

~~If you start your project without meeting all the prerequisites and without being granted an exemption, the Office for Study Programmes and Student Affairs will cancel your project in the project registration system. The same will happen if your exemption application is denied.~~

~~You must apply for exemption via DTU's exemption system.~~

<https://student.dtu.dk/en/rules/exemption/starting-final-projects>

5. Addition to the rules on credit transfer for BEng. students

DTU's rules on credit transfer currently lack a description of the rules and procedures for courses transferred to the elective group in the Bachelor of Engineering programme. It is therefore added to the credit transfer rules that all such courses must be pre-approved by the Head of Studies to ensure their relevance to the study programme, the chosen specialization, and any potential overlap with mandatory courses.

Credit transfer during the study programme

Choice of courses

Regarding credit transfer to BSc and MSc programmes, a distinction is made between specific engineering courses and general engineering courses. Courses that do not have technical-scientific content but fall within the learning objectives of the study programme are categorized as general engineering courses. These courses are considered part of the elective courses. Students may earn the following number of ECTS credits within the general engineering course category:

- 15 ECTS credits on the BSc programme
- 10 ECTS credits on the MSc programme

Courses transferred to the elective group in the Bachelor of Engineering programmes (elective courses) must all be pre-approved by the Head of Studies with regard to their relevance to the programme, the chosen specialization, and any overlap with mandatory courses.

<https://student.dtu.dk/en/rules/credit-transfer-studying-abroad/credit-transfer-during-the-study-programme#Choice>



6. Notification – new exam rules for the academic year 2026/2027

There is a need for a major revision of DTU's study rules. Some necessary changes are required due to new terminology introduced in the examination order. In addition, AUS wishes to examine the connections between the permitted examination formats, the use of aids during exams, the academic requirements in course execution, and the introduction of new technologies, including the use of AI. AUS expects that the changes will at a minimum include revisions to the permitted evaluation formats and the use of aids during exams, rules regarding partial exams, and rules for re-examinations. In order for the new rules to take effect in the academic year 2026/2027, they must be incorporated into the Course Base Revision for 2026/2027, which will begin in early 2026.

AUS wishes to issue this notification now and to inform further details about the specific rule changes will be provided during the autumn of 2025.

7. Guidelines for the use of generative AI in projects reports and final projects

The AI working group has developed guidelines for the use of generative AI in project reports and final student projects. A draft of the guidelines was discussed at the ISN meeting back in November 2024. The guidelines have now been published and can be found on the [DTU Library page here](#). They will also be available on the [DTU AI Info Hub](#), and a link to the guidelines will be included in the study regulations concerning exam cheating and the honor code.

Students will receive a study announcement with information about the guidelines at the end of September 2025.